

Charnwood: Leicestershire Scout and Guide International Camp

Role Description	Steward team members
Role Purpose:	To assist the Health and Welfare team during the camp
Appointed by:	Health and welfare managers
Responsible to:	Health and welfare coordinators, Health & Welfare Officers
Responsible for:	the safety and well-being of young people, leaders, staff and visitors to camp
Main Contacts:	All teams and participants

Key Tasks:

To assist the Health and welfare team to ensure the safety of all those on camp by;

- Providing stewarding for the camp to support large gatherings incl opening and closing ceremony, offer high levels of visibility and patrol the inner camp area ensuring safety of all people.
- Providing stewarding in the main village to ensure everyone is safe and having fun
- To identify any potential risks and find solutions in a confidential manner
- To help all teams with any problems they may have and work together to find solutions
- Being part of the arrivals and departure day team to assist in getting large numbers on and off site as quickly but safely as possible.
- To help leaders and participants with any questions or worries during the week
- To report incidents and accidents
- To offer pastoral care and support if necessary
- Assisting with Day visitors on and off site during the camp, parking of vehicles and safely getting large groups to and from their meeting points.
- Helping with the car parking during the day of day-visitor's vehicles
- Being part of the arrivals and departure day team to assist in getting large numbers on and off site as quickly but safely as possible.
- Helping with the safe entry and exit of coaches to take participants off site for activities
- To be a steward presence inside the Big top during scheduled events to ensure all participants are safe and we are meeting our legal responsibilities in relation to safety.
- To assist with the moving of Dot.com vehicles delivering shopping to sub camps to ensure participants are kept safe.
- First aid cover
- First aid cover
- Signing in and out of radios.

All team members will have a choice of shifts that could include some or all; earlies, late or night shifts and can choose whether to support within the logistics, welfare, safety or technical team or to support all teams throughout the week.

There will be plenty of opportunities for down-time and all preferences will be levels of commitment during the pre-build, camp and after camp will be honoured.

Skills: able to;

- Work with people and be diplomatic, able to manage conflict.
- To take responsibility for a problem and deal with a situation in a sensitive and confidential manner
- Friendly and non-confrontational
- Able to solve problems
- Enthusiastic and positive
- A good sense of humour
- Knowledge of the Scouting POR and GirlGuiding Manual and its procedures, in particular reporting procedures.
- Work within a team.
- First aid, safety and safeguarding training